

OFFICIAL TRANSLATION OF

**Änderung der Promotionsordnung der Fakultät für
Wirtschafts- und Sozialwissenschaften
(Amtliche Bekanntmachung Nr. 81 vom 13. November 2012)**

**THIS TRANSLATION IS FOR INFORMATION ONLY –
ONLY THE GERMAN VERSION SHALL BE LEGALLY
VALID AND ENFORCEABLE!**

**Academic Regulations for the Doctoral Degree Program of
the Faculty of Business, Economics and Social Sciences**

dated 25 April 2012

Preamble

These Academic Regulations supplement the provisions of the Doctoral Degree Regulations from the Faculty of Business, Economics and Social Sciences dated 24 August 2010 and describe the objectives, content, and structure of the Doctoral Degree Program in Business, Economics and Social Sciences.

Section 1 Program objectives

The objective of the Doctoral Degree Program in Business, Economics and Social Sciences is to qualify students for research and teaching.

Section 2 Regular period of study

1The regular period of study for the Doctoral Degree Program in Business, Economics and Social Sciences in accordance with these Academic Regulations is six semesters or three years. 2The Doctoral Committee may set a different period of study for doctoral students who were not admitted to the doctoral procedure pursuant to Section 3 subsection 1 of the Doctoral Degree Regulations for the Faculty of Business, Economics and Social Sciences dated 24 August 2010.

Section 3 ECTS credits

1The academic workload for the individual courses (attendance, independent study, and completed coursework) in the Degree Program shall be recorded in ECTS credits. 2As a general rule, 1 ECTS credit corresponds to 30 hours of work. 3The entire scope of the Degree Program encompasses 12 ECTS credits.

Section 4 Coursework

(1) ¹During the regular period of study, doctoral students must complete courses totaling 12 ECTS credits that are offered within the scope of the Doctoral Degree Program in Business, Economics, and Social Sciences. As a rule, a course totaling 1 credit hour per week corresponds to 2 ECTS credits. ²ECTS credits must be earned in required elective courses.

(2) The standard Degree Program is divided into the following thematic areas:

- (a) theories of business, economics, and social sciences
- (b) research methods
- (c) key competencies

Each year at least a total of 50 credit hours per week shall be offered for the thematic areas set forth in (a), (b), and (c).

(4) The Graduate School of the Faculty of Business, Economics and Social Sciences shall in an appropriate manner publish procedures for course registration and a catalog listing and describing in detail available courses.

**Section 5
Course types**

Courses shall in particular consist of:

Course Type and Didactic Concept	ECTS Credits	Credit Hours per Week	Group Size
1) Workshops: Reflective and targeted academic work under the supervision of an expert. Active student participation. Course completion certificate awarded upon completion of the workshop.	<i>Ordinarily 1 to 4</i>	<i>Ordinarily 0.5 to 2</i>	<i>Ordinarily 10</i>
2) Seminars: Seminars are designed to address and examine scholarly problems using academic theories and methodologies. Seminars will essentially be shaped by active student participation. Course completion certificate awarded upon completion of the seminar.	<i>Ordinarily 1 to 4</i>	<i>Ordinarily 0.5 to 2</i>	<i>Ordinarily 10</i>

**Section 6
Coursework**

(1) The successful completion of each course is contingent upon regular attendance by the doctoral student and the completion of coursework.

(2) ¹Coursework that must be completed in order to successfully complete a course shall be disclosed before the start of a course or during the very first class session of a course. ²The type and scope of coursework to be completed must correspond to the estimated workload reflected in the ECTS credits.

(3) If a doctoral student has a valid reason for not attending a class or a course, he or she must explain this to the responsible lecturer.

Section 7

Recognition of other work for credit

Upon an application submitted by a doctoral student, the responsible doctoral committee shall render a decision about the recognition of other work for credit within the meaning of Section 1 hereto for the achievement of the Degree Program objectives.

Section 8

Transcript of records

¹The successful completion of the Degree Program shall be documented in a transcript of records in which academic performance and completed coursework is recorded. ²An original transcript of records shall be prepared in German following the completion of the Degree Program. ³Upon request, doctoral students shall receive a copy prepared in English.

Section 9

Effective date

These Academic Regulations shall become effective together with the Amendments to the Doctoral Degree Regulations of the Faculty of Business, Economics and Social Sciences dated 25 April 2012. They shall first apply to doctoral students commencing their doctoral studies in Winter Semester 2012/13.

Hamburg, 22 October 2012

Universität Hamburg